NASA SEWP VI CONTRACT HOLDER

SEWP OVERVIEW

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support – more than 50,000 orders a year.

WHAT'S IN SCOPE FOR SEWP VI?

SEWP VI is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC/AV) solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable Contract Holders to add new commercial technology and IT services to their contract daily, as requested by customers. The focus of SEWP VI is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. SEWP VI is composed of three (3) scope categories detailed below. If you would like NASA to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov and NASA will quickly review and provide feedback.

The SEWP VI Contracts were awarded by scope category, the three categories are:

CATEGORY A	CATEGORY B	CATEGORY C
ITC/AV (Information Technology, Communications, and Audio-Visual Solutions)	Enterprise-Wide ITC/AV Service Solutions *Aptive is available through this category*	ITC/AV Mission-Based Services

FAIR OPPORTUNITY

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding $10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected Category or based on a suggested source.

ABOUT APTIVE RESOURCES

Aptive is a federal professional services company. We work inside some of the government's largest, most demanding programs, where the stakes are high and the margin for error is small. We partner with agencies to design, build and deliver the systems, data and expertise those programs run on, built to perform under pressure for the agencies depending on them and the people they serve.

That means bringing enterprise IT, data analytics and informatics to complex environments, backed by deep domain knowledge in federal technology, health and communications. It means thinking boldly and executing with precision. And it means holding ourselves to one standard: Did the mission get done better? We are not just keeping pace with what federal agencies demand. We are helping define what comes next.

www.aptiveresources.com

NASA SEWP VI
Solutions for Enterprise-Wide Procurement
Contract Holder

APTIVE RESOURCES

Category B Large Business Enterprise-Wide ITC/AV Service Solutions

80TECH26D1670

Period of Performance:
November 1, 2026 - October 31, 2036

Main Office Address:

Aptive Resources
110 N Royal St., Suite 400
Alexandria, VA 22314

Phone: (240) 435-2509

SEWP VI Program Support

Order Issues and Post-Delivery Contacts

Sean Lenehan
SEWP Program Manager
sean.lenehan@aptiveresources.com
Phone: (240) 435-2509

Huda Biuk
SEWP Deputy Program Manager
huda.biuk@aptiveresources.com
Phone: (703) 646-1726

SEWP Helpline

help@sewp.nasa.gov
(301) 286-1478

SEWP PMO Hours:
M-F, 7:30 AM – 6 PM (ET)
www.sewp.nasa.gov

ORDERING PROCESS

Federal agencies may request a quote from Aptive for Enterprise-Wide ITC/AV Service Solutions available under SEWP VI Category B. The process for obtaining a quote follows the steps below.

1 **Step 1.** *Define the requirement.*

Identify the services or solutions needed, including the scope of work, deliverables, anticipated period of performance, place of performance and any technical or security requirements. For a NASA scope review, send a requirement summary to help@sewp.nasa.gov.

2 **Step 2.** *Request a quote.*

Visit the NASA SEWP VI website and access the Quote Request Tool to submit a Request for Quote. The tool supports distribution to eligible contract holders and documentation of the competitive process. Requests for Information and Market Research Requests may also be used to support acquisition planning. Aptive monitors the QRT and responds to all applicable requests.

3 **Step 3.** *Evaluate responses and select the best value.*

The ordering agency evaluates responses against the stated requirements and evaluation criteria and documents its selection in accordance with applicable Fair Opportunity requirements and agency procedures. Aptive's quote will identify the proposed services or solutions, pricing, applicable contract number and quote validity period.

4 **Step 4.** *Issue the delivery or task order.*

If Aptive is selected, the ordering Contracting Officer prepares the order using the agency's authorized forms and procedures. Identify Aptive as the contract holder and cite the applicable SEWP VI contract number: 80TECH26D1670.

5 **Step 5.** *Submit the order to NASA SEWP PMO for processing.*

Send the completed order and supporting documentation to the NASA SEWP Program Management Office at sewporders@sewp.nasa.gov. NASA SEWP reviews and processes the order, assigns a SEWP Control Number (SCN) and forwards it to Aptive. Order modifications must also be routed through the NASA SEWP Program Management Office. Do not send the order directly to Aptive for formal acceptance.

6 **Step 6.** *Coordinate performance and support.*

After receiving the processed order, Aptive coordinates delivery or the start of services in accordance with the order's terms. For order status, performance coordination or help resolving an issue, follow the communication path below in order. Include your order number and SEWP Control Number in every request.

1. **First contact:** Email SEWP@aptiveresources.com.
2. **Escalation:** If the issue is not resolved, contact the Aptive deputy program manager or program manager listed on this sheet.
3. **Final escalation:** If you need more help, contact the NASA SEWP helpline.

NASA SEWP ORDERING ASSISTANCE

Send Delivery Orders (PDF or image files) to the NASA SEWP Program Management Office:

Email (Preferred): sewporders@sewp.nasa.gov

Fax: (301) 286-0317

Helpline: (301) 286-1478 | help@sewp.nasa.gov

Hours: Monday – Friday, approximately 7:30 a.m. – 6:00 p.m. ET

Aptive may only accept and begin work on orders that have been processed by the SEWP PMO and assigned a tracking number.

Additional Guidance: NASA SEWP Website

SUPPORT, TROUBLESHOOTING AND POST-DELIVERY

For questions about quotes, order status, technical support, warranty, installation, or any post-delivery issues, contact the Program Manager or Deputy Program Manager listed in Step 6 above. They serve as the primary points of contact for all SEWP VI support matters and will route inquiries to the appropriate internal resources. If you experience a problem with an order (delivery delay, incorrect item, invoicing question, etc.), please reach out as soon as possible with the SEWP Tracking Number/Delivery Order number so we can resolve the issue quickly.